

Scituate Community Preservation Committee Funding Request Form

DATE and YEAR of Application: October 29, 2014

APPLICANT INFORMATION

Project Sponsor or Organization: Scituate Town Library

Contact Name & Address: Jessi Finnie, 85 Branch Street, Scituate, MA 02066

Telephone Number: 781-545-8727

Email: jfinnie@scituatema.gov

PROJECT INFORMATION

CPA CATEGORY (check all that apply):

OPEN SPACE

RECREATION

HISTORIC PRESERVATION

COMMUNITY HOUSING

NAME OF PROJECT: Microfiche of Scituate Mariner

BRIEF DESCRIPTION OF PROJECT: Microfiche selected years of the Scituate Mariner and purchase duplicate rolls of some years to provide complete access of the Mariner via microfiche to library patrons and town residents, as well as out-of-town researchers.

Attach additional pages including summary, budget, estimated timeline and justification of need.

Project Location or Address: 85 Branch Street, Scituate, MA 02066

Include map, photo and other imagery for ALL category projects.

If Open Space or Community Housing:

Assessor's Map Page, Block & Lot Number: _____

Number of acres in parcel: _____

Current Zoning Classification: _____

Assessed Value: _____

Title in name of: _____

Title Abstract Date: _____

Number of housing units proposed: _____

Summarize how this request benefits the Town of Scituate and meets the goals of the Community Preservation Act.

In order to preserve the town's rich history, patrons and residents as well as researchers need to have ensured continued access to the local newspaper. There are currently no digital databases available for this material, and having these films made ensures continued access.

PERMITS AND APPROVALS

What permits and approvals are required? Have they been obtained or have you filed for them?

Name of Permit	Filed? (Y/N)	Filed (Date)	Obtained (Date)

Have you met with any other Town Boards or committees? If so, what were the outcomes of those meetings? *(Letters of support from other Boards and committees should be included in the application or supplied at a later date.)*

We have notified our Board of Trustees of our interest in this project and they support it.

Notes: _____

What non-financial support and services are necessary, and how will these be provided?
The library will catalog these materials once the microfiche process is completed to ensure that these are findable resources. The library will provide access to these to all patrons.

FUNDING

Describe the proposed funding for this project. Identify other sources you are seeking funds from, and whether those funds are secured. Identify any funds you or your organizations are willing to provide.

The library is currently asking for full funding of this project. If full funding is unavailable, we respectfully request that the CPC consider supporting at least half of this request, and will seek Board approval to use Trust Funds for the remaining half. Since library Trust Funds are very limited, we urge the CPC to fund as much of the project as is possible and allow Trust Funds to be saved for any urgent or emergency needs.

Proposed Funding

Total Project Cost	CPC Funds Requested	Sources of Funds other than CPA	Amount	Funding Secured? (Y/N)*
\$ 7684.15	\$ 7684.15	Library Trust Funds	\$ 3842	N
			\$	
			\$	
			\$	
			\$	

** If the request is still outstanding, when do you expect to hear a decision?*

OTHER COMMENTS

Provide any other information you think the CPC should be aware of in evaluating your request for funding.

A major benefit to undertaking this project now is the upcoming library renovation. If these materials are not microfiched, the library will need to store these items. This could cause damage to these delicate items and will inevitably cost money to store that could be saved.

By signing below, the Applicant represents he/she is duly authorized, agrees to the terms and conditions and all other requirements of this Application and agrees to be bound thereby if funding is granted for the Project.

Date: 10/29/14 Signature: Jean Finnie

This form must be accompanied by the 'Project Information Form' with attachments to complete your application.

FOR COMMUNITY PRESERVATION COMMITTEE USE

This request received by Scituate CPC on _____

Copies provided to CPC Members on _____

CPC Contact: _____ Telephone Number: _____

Is sufficient detail provided to consider the request? If not, sponsor informed on _____

Additional information required: _____

Committee Vote

Votes:	Yes / No	Votes: Y/N/Abstain	Date
Recommend to Town Meeting			

Other: _____

CPC Funding Request

Scituate Town Library

Microfiche of Scituate Mariner

Project Narrative:

The Scituate Town Library respectfully requests that the Community Preservation Committee fund the process to microfiche selected years of the Scituate Mariner. The years to be microfiched are: 1979-89, 1993-95, June 2003-December 2013, and duplicate rolls (originally created by the publisher) of the periods of January 1990-December 1992 and January 1996-June 2003.

Microfiche is considered the gold standard in preservation. Adding to our already robust collection of microfiched local newspapers (dating back to the 1920s, see a full list attached) will allow the community to have continued access to the town's local source of news. These newspapers are used for a variety of researchers of both town and family history.

The library is facing a move to temporary quarters in the spring of 2015, and if it is not possible to microfiche this collection it will need to be moved and stored during the 14-16 month renovation process. This could impact the quality of the resource and cause an already delicate material to further deteriorate. Microfiching will have the two-fold benefit of forever preserving this piece of Scituate History as well as allowing the library to discard the print originals and saving the town money on climate-controlled storage for these sensitive materials.

Please see attached (A) a letter from the publisher allowing us both to microfiche original newspapers and to purchase copies of already microfiched rolls; (B) a letter from New England Micrographics with a quote for potential services; and (C) a list of the local newspapers and years already microfiched by the library.



**New England
Micrographics, inc.**

Oct. 20, 2014

Scituate Town Library
Attn: Toni Snee
85 Branch St.
Scituate, MA 02066

Dear Ms. Snee,

Thanks for the opportunity to provide this cost estimate for The Scituate Mariner for the years 1979 – 1989, 1993-1995 and June 2003 – December 2013. Based on our best estimate of the page count, we anticipate a total reasonably close to 34790 pages. We will still provide pick up of the papers at no cost and keep the same unit cost if the job is done in smaller batches of at least five years at a time.

There are 21 reels of existing film for January 1990 – December 1992 and January 1996 – June 2003. The cost is itemized below.

The estimated cost breakdown is as follows:

34790 pages filmed 2B @ \$0.185 ea.	--- \$6436.15
Pick up of newspapers	--- included
Duplication of existing film	--- \$1218.00
Shipping of film	--- \$30.00
Total	\$7684.15

This cost includes all charges for collation, camera prep, filming and processing to archival standards and inspection of the master negative and duplicate film. We will store the master negative at no additional cost and provide you with a 35mm positive use copy. All films will be silver halide polyester base microfilm.

We appreciate your consideration of New England Micrographics, Inc for this preservation project. Please do not hesitate to contact us with questions.

Sincerely,
New England Micrographics, Inc.


Michael Monahan

Jessi Finnie

From: Toni Snee <tsnee@ocln.org>
Sent: Thursday, October 30, 2014 3:44 PM
To: Jessi Finnie
Subject: Fwd: Mariner

----- Forwarded message -----

From: Olivieri, Mark <molivieri@wickedlocal.com>
Date: Tue, Oct 7, 2014 at 11:44 PM
Subject: Re: Mariner
To: Karen Canfield <jcanfield@comcast.net>
Cc: Toni Snee <tsnee@ocln.org>

Hi Karen and Toni

Consider this email written permission to transfer Scituate Mariner content from print format over to digital film.

Thanks
Mark Olivieri
Publisher



Digital | Print | Direct | Web

Mark Olivieri
Regional Publisher
South Shore and Cape Cod
Office: **781-837-4504**
molivieri@wickedlocal.com
www.wickedlocal.com

On Tue, Oct 7, 2014 at 11:24 AM, Karen Canfield <jcanfield@comcast.net> wrote:
Thanks for your help Mark! Here is Toni's contact email.
Karen

Sent from my iPhone

This message may contain confidential and/or privileged information. If you are not the intended recipient or authorized to receive this for the intended recipient, you must not use, copy, disclose or take any action based on this message or any information herein. If you have received this message in error, please advise the sender immediately by sending a reply e-mail and delete this message. Thank you for your cooperation.

Jessi Finnie

From: Toni Snee <tsnee@ocln.org>
Sent: Wednesday, October 29, 2014 2:32 PM
To: Jessi Finnie
Subject: Fwd: Scituate Mariner

Jessi: this is the email from Mark Olivieri about copying the film.

Toni

----- Forwarded message -----

From: **Mark Olivieri** <molivieri@wickedlocal.com>
Date: Wed, Oct 8, 2014 at 7:48 AM
Subject: Re: Scituate Mariner
To: Toni Snee <tsnee@ocln.org>

Permission granted to copy our film.
Mark

On Oct 8, 2014, at 7:44 AM, Toni Snee <tsnee@ocln.org> wrote:

Good morning Mr. Olivieri.

When I originally looked into the filming of the paper, I asked New England Micrographics for a quote. They told me they had some of the years already microfilmed. When they checked who owned the film their records indicated the Scituate Mariner. Mike said the quote would be substantially lower if I could secure permission from the paper to allow him to make copies of the rolls they already filmed.

I would like to ask permission to copy the film they already filmed.

Thank you.

Toni

--

Antonia M. Snee
Assistant Director
Scituate Town Library
85 Branch Street
Scituate, MA 02066

781-545-8705

tsnee@ocln.org

Scituate Town Library Microfilmed Newspaper Collection

Scituate Mirror (May 1932 – May 1979) – 2 reels

South Shore Mirror (April 1977 – April 1979) – 5 reels

Mirror (Sept 1975 – Apr 1977) – 4 reels

Scituate Mirror (Jan 1974 – Sep 1975) – 3 reels

South of Boston Mirror (Feb 1974 – Sept 1975) – 2 reels

South Shore Mirror (Mar 1957 – Jan 1976) – 28 reels

South Shore News (Jan 1963 – Feb 1963) – 1 reel

Scituate Herald South Shore News (Jan 1964 -) – 9 reels

Scituate Herald (Sept 1929 – Dec 1963) – 20 reels